



# Office on Mental Health

Core Service Agency of Harford County, Inc.

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## **Expression of Interest (EOI):**

**Mental Health Federal Block Grant  
Diversion Services for Adolescents**

**Issue Date: March 11, 2024**

## **NOTICE**

Prospective Offerors who have received this document from a source other than the Office on Mental Health/Core Service Agency of Harford County, Inc. (OMH/CSA), and who wish to assure receipt of any changes or additional materials related to this RFP, should immediately contact the OMH/CSA and provide their name and mailing address so that amendments to the RFP or other communications can be sent to them.

**Minority Business Enterprises are encouraged to respond to this Solicitation.**

**KEY INFORMATION SUMMARY SHEET**

## Expression of Interest

**EOI Issue Date:** March 11, 2024

**EOI Issuing Office:** Office on Mental Health/  
Core Service Agency of Harford County, Inc.

**EOI Contact:** Jamie Miller, Deputy Director  
Office Phone: (410) 803-8037  
Cell Phone: (443) 610-1809  
E-mail: [Jmiller@harfordmentalhealth.org](mailto:Jmiller@harfordmentalhealth.org)

**Submit electronically to:** Jamie Miller- [jmiller@harfordmentalhealth.org](mailto:jmiller@harfordmentalhealth.org)  
no later than March 29, 2024

**Closing Date and Time:** March 29, 2024 – 4:00 PM Local Time

**Introduction:**

The Office on Mental Health/Core Service Agency of Harford County, Inc. (OMH/CSA) is issuing this Expression of Interest to obtain proposals to develop a new and innovative program targeting youth at risk for an out-of-home placement.

**Scope of Work:**

**Population**

Treatment is focused on diverting adolescents, ages 13 through 17, from a more restrictive therapeutic or educational placement and reintegrating them back into the community.

**Requirements**

Provide at a minimum the following services to adolescents of Harford County between the ages of 13 and 17 years old to divert them from more restrictive psychiatric and educational placement. Services include behavioral health assessments, transportation, parent educational groups, crisis supports and behavior management strategies, school transitioning, school supports and advocacy, expressive activities, meditation/mindfulness, home visiting as indicated and aftercare planning.

Complete youth specific assessments such as but not limited to: CRAFFT Alcohol & Other Drug Screening, Fagerstrom Test for Nicotine Dependence, Drug Abuse Screening Test (DAST), Strengths and Difficulties Questionnaire, RCADS, Problems Oriented Screening Instrument for Teenagers (POSIT), and the Adverse Childhood Experience (ACE) tool.

Complete a Child and Adolescent Service Intensity Instrument (CASII) screening within seven (7) days of intake and seven (7) days prior to disenrollment/ discharge.

Create a data mechanism that captures an end of year summary to include narratives on the demographic overview performance measure, program summary/achievements, and diversion data tracking to include three (3), six (6) and twelve (12) month post discharge.

Funding cannot be used to duplicate services billed under the Public Behavioral Health System (PBHS).

**Award Amount:**

Funding for this new and innovative program will be through Federal Block Grant funds and shall not exceed \$170,000. Funds may not be used for Medicaid reimbursable services.

**Proposal Content:**

- a. **Transmission Letter:** Provide name or organization, address, and all contact information, including primary contact person.
- b. **Proposed Work Plan:** Offerors shall demonstrate an understanding of the objectives and goals of this EOI and give a definitive description of the proposed plan to meet the requirements of the scope of services listed.
- c. **Proposal Budget:** The program budget corresponds with the program descriptions and reflects reasonable costs. Use MDH Forms 432A thru 432H, and a budget narrative detailing proposed expenditures, including costs, salaries, and fringe, rent, supplies, mileage, etc.