



Office on Mental Health

Core Service Agency of Harford County, Inc.

Board of Directors Meeting

September 15, 2022

Minutes

Board Members Present

Jennilyn Landbeck, Christina Alton, Heather Connellee, Aurora Kahoe (Proxy for Councilman Chad Shrodes), Jennifer Redding, Steve Richards, Diane Shields, Kevin Bianca, Naomi Fabricant (Pending County Council approval)

Board Members Absent/Excused

Marcy Austin, Tara Lathrop, Amy Snyder, Jeffrey Burger

Staff

Jessica Kraus, Jamie Miller, Shawnta McMillian, J.A Reid Brooks, Shannon Arnold

I. Call to Order/Introductions

Meeting was called to order by Board President Christina Alton @ 4:32PM. Christina announced to the board this was her first meeting as the Board President and looks forward to fulfilling this role, as she knows she has big shoes to fill, and thanked Jennilyn for being such a wonderful predecessor. She welcomed everyone to the first in person board meeting since January 2020.

II. Review/Acceptance of May 19, 2022 Board Minutes

Board Members reviewed the May 19, 2022 minutes. Jennilyn made a motion to approve the minutes as written. Heather seconded the motion, and Board members approved the minutes. The vote was unanimous.

III. President's Report

Christina started her report by asking members to introduce themselves and share a significant experience they had over the summer. Majority of members shared they battled COVID over the summer but were still able to get away and enjoy a vacation. Some members shared they celebrated wedding and work anniversaries. Other members were able to travel and have an opportunity to attend exciting work conferences. Christina announced board meetings will be conducted as a hybrid model (in person & virtual) this year. She feels there is more engagement during in person meetings but also understands virtual meetings offer accessibility to others as well. Christina highlighted September is recovery and suicide prevention month, so she ended her opening remarks with a fitting quote from Franklin D Roosevelt, "Out of every crisis, every tribulation, every disaster, mankind rises with some share of greater knowledge, of higher decency, of purer purpose."

Before moving on Jess announced this would be Steve Richard's last meeting with the board and thanked him for his service. Steve stated he was honored and thankful to be a part of a board that is committed to improving and enhancing behavioral health services. He appreciates every member's hard work and dedication to serving Harford County, and this has been his most favorite board!

IV. Resolution to change Principal Office & Resident Agent (Voting Item)

Jess presented to the Board the need to update the Principal Office and Resident Agent. The current Resident Agent is listed as Jess's predecessor, Terry Farrell. A recommendation was made to update the agent to Jessica Kraus, the current Executive Director. Kevin made a motion to approve the change, and Jennifer seconded the motion. All remaining Board members voted unanimously to approve the change. The Principal Office is listed as Agora Drive. A recommendation was made to change it to the current office location at 2231 Conowingo Drive. Kevin made a motion to approve the change, and Jennilyn seconded the motion. All remaining Board members voted unanimously to approve the change.

V. Harford Crisis Response (HCR)

Shawnta McMillian, J.A Reid Brooks, & Shannon Arnold

The Harford Crisis Response team introduced themselves to board members. J.A. handed out and summarized the FY 2022 annual report for the crisis response program. He highlighted key milestones which included improved and streamlined data, the Mobile Response & Stabilization (MRSS) expansion, staffing changes and their FY 2023 goals. Board members were able to ask questions which included clarifying data and mobile response scenarios. Steve informed everyone of the Handle with Care notification process the school system has implemented, and hopefully in the future HCR can be incorporated. Jen stated the hospital is looking to move HCR to another area within the building to provide them with more space for their programs.

VI. Deputy Director's Report

Jamie announced the agency has hired a grants specialist, Savannah Sosa, to oversee and manage the agency's grant funded programs. This will help enhance the oversight and monitoring of sub vendors. Jamie updated Board members the Crisis Intervention Team (CIT) has started an advisory board which will meet quarterly. The advisory board will start reviewing Emergency Petition data and discuss community barriers and/or needs to enhance the CIT role. The Permanent Supportive Housing (PSH) program continues to grow with twenty-two participants currently being served. Due to the demands of the participant's needs and locations, the OMH/CSA is currently hiring two additional Supportive Housing Specialists. Jamie highlighted the expansion of School Based Mental Health programs. Several schools have selected a second provider to offer more availability to support students. The OMH/CSA will have a vendor table available at Harford Community College's Wellness Fair on 9/27 and at the Trauma Conference on 10/14.

VII. Executive Director's Report

Jess distributed a packet containing an updated acronym list, a Washington Post article regarding suicides and the Chesapeake Bay Bridge, a recent letter of intent from the Behavioral Health Administration (BHA) to monitor for FY 2023 (Quarter 1) programs, a letter summarizing FY 2022 fourth quarter monitoring, and a cyber audit & risk assessment proposal.

The recent letter of intent from BHA announced a virtual site visit scheduled for 9/29/22. The purpose is to review and discuss compliance with BHA's Conditions of Awards (COAs). The state selected five programs for review. The OMH/CSA must provide year to date expenditures, signed COAs, executed program contracts, and detailed summary reports on the selected programs progress. The OMH/CSA is confident they are complying and will have no findings. It was noted four of the five programs being reviewed are internal programs and the Local Addictions Authority (LAA) is responsible for the monitoring those services.

The FY 2022 fourth quarter monitoring letter summarized findings from a call BHA conducted with the OMH/CSA on 7/19/22. The two programs reviewed for compliance were the Wellness and Recovery Center and Teen Diversion. The OMH/CSA was found to be compliant in all areas related to the Conditions of Awards.

The cyber audit and risk assessment proposal was provided by Piccone IT Consulting, LLC. This is now a requirement of all the non-profit local behavioral health authorities due to Maryland Department of Health's data breach. Jess has requested funding through the Over the Allocation process.

VIII. Finance Report

Jess disseminated the FY 2023 budget year-to-date (YTD) expenditures and projections to Board Members. There were no questions from any board members.

IX. Upcoming Events & Announcements

- Mental Health Addictions Advisory Council- September 27th
- AFSP Out of the Darkness Walk- October 1st
- BHA Annual Suicide Prevention Conference- October 12th
- Annual LHIC Meeting- November 15th

X. Adjournment

The Board of Directors meeting adjourned at approximately 5:48PM. The next Board Meeting is scheduled for November 17th @ 4:30PM (Virtual).