



Office on Mental Health

Core Service Agency of Harford County, Inc.

Board of Directors Meeting May 20, 2021 Minutes

Due to the COVID 19 pandemic, the May 20, 2021 Board of Directors meeting was conducted virtually using Zoom

Board Members Present

Jennilyn Landbeck, Jennifer Redding, Kevin Bianca, Christina Alton, Dr. David Bishai, Jeff Burger, Heather Connellee, Tara Lathrop, Aurora Kahoe (Proxy for Councilman Chad Shrodes), Steve Richards, Diane Shields, Amy Snyder

Board Members Absent/Excused

Kathleen Ward

Staff

Jessica Kraus, Leah Keenan, Sarah Quinn, Angela Gray, Taylor Kosinski

I. Call to Order/Introductions

Meeting was called to order by Board President Jennilyn Landbeck @ 4:30PM. Jennilyn began the meeting by introducing herself and welcoming Board Members. All attendees made introductions.

II. Review/Acceptance of March 18, 2021 Board Minutes

Board Members reviewed the March 18, 2021 minutes. Jen Redding a made a motion to approve the minutes as written. Board members approved the minutes. The vote was unanimous.

III. President's Report

Jennilyn opened the meeting with a conversation on asking, "What do you want to be when you grow up?", and how we can encourage those youth we ask to consider the field of mental health. Jennilyn also brought attention to increasing the pay for professionals in this field, especially in crisis services.

IV. Crisis Response Services Presentation—Sarah Quinn

Harford Crisis Response (HCR) Director, Sarah Quinn, gave a Year in Review presentation to the Board. The presentation included information about crisis response services offered in the community, a FY 2021 timeline, data on hotline calls and Mobile Crisis Team (MCT) dispatches, successes/challenges, and what's next for the team. Sarah also shared pictures of the HCR team, as well as her contact information.

V. Child & Adolescent Services Coordinator Presentation—Angela Gray

The OMH/CSA Child & Adolescent Services Coordinator, Angela Gray, gave an overview of this role within the agency. Angela detailed the various grants she monitors and provided the Board with a summary on each program. Angela discussed the meetings and committees she attends, as well as the trainings she co-facilitates. Angela highlighted other duties such as her involvement with Trauma, Addictions, Mental Health, and Recovery (TAMAR), Adverse Childhood Experiences (ACE) which included her involvement with Regrounding Our Response, and several conference planning committees.

VI. Care Coordination Organization (CCO) RFP Review (Committee Members: Tara Lathrop, Diane Shields, & Jamie Miller)

Angela moderated the RFP Review Committee and provided the Board with an overview of the proposals received in response to this RFP. The current CCO provider, Empowering Minds Resource Center, as well as Mindset Support Services submitted proposals. The committee recommended awarding Empowering Minds Resource Center the contract for CCO services because they liked how their proposal addressed philosophy and approach to service delivery, it highlighted cultural competency and wraparound principles, and was focused on meeting the needs of the family and the youth being served. The Board voted unanimously to award Empowering Minds Resource Center with the contract to provide CCO services in Harford County.

VII. Personnel Policy Review/Update (Committee Members: Christina Alton & Kevin Bianca)

The OMH/CSA's HR Generalist, Taylor Kosinski, assisted the Personnel Policy Review Committee with reviewing the updates made to the OMH/CSA Personnel Policies. Taylor provided the Board with an overview of the revisions made and detailed why the revisions were made. Taylor was available to answer questions by Board members. A motion was made to approve the Personnel Policy, and the Board voted unanimously to approve the revised Personnel Policies.

VIII. FY 2022 Slate of Officers

Jess presented the FY 2022 Slate of Officers for Board vote: President—Jennilyn Landbeck (2nd year), Vice President—Jennifer Redding (2nd year), Treasurer—Amy Snyder (1st year). Board members unanimously approved the FY 2022 Slate of Officers. Jess thanked Kevin Bianca for serving as Board Treasurer for the last two years, as well as serving as moderator for Brandon Marshall during the Life Matters Suicide Prevention Conference.

**IX. Executive Director's Report
FY 2022 Annual Plan Update**

Modifications to the FY 2022 Annual Plan were made and all Board members were given a copy of the annual plan prior to the meeting. Jess encouraged Board members to review the plan and if there were any question or comments members could contact her.

PATH RFP Update

Jess updated the Board regarding the solicitation for proposals in response to the Projects for Assistance to Transition from Homelessness (PATH) RFP.

Jess stated the RFP Review Committee was scheduled to meet the following week. The Review Committee would make a recommendation to the Board. This business would be conducted electronically to avoid a delay in awarding the contract. Jess stated the email would most likely be sent in the next 1-2 weeks and Board members would be asked to vote electronically.

X. Finance Report

Prior to the meeting, the FY 2021 budget year-to-date (YTD) expenditures through 04/30/2021 was disseminated to the Board members. Because the meeting was running late, Board members were encouraged to send an email to Jess/Leah with any questions they may have related to the FY 2021 budget.

XI. Upcoming Events & Announcements

The next Mental Health and Addictions Advisory Council will be held on May 25th at 8:00AM. The Behavioral Health Administration's Women's Conference will be held on June 17th. Information on this conference was emailed to the Board prior to the meeting.

XII. Adjournment

The Board of Directors meeting adjourned at approximately 5:50PM. The next Board Meeting is scheduled for September 16, 2021 @ 4:30PM.