



## Office on Mental Health

Core Service Agency of Harford County, Inc.

### Board of Directors Meeting September 17, 2020 Minutes

\*Due to the COVID 19 pandemic, the September 17, 2020 Board of Directors meeting was conducted virtually using Zoom\*

#### **Board Members Present**

Jennilyn Landbeck, Jennifer Redding, Kevin Bianca, Christina Alton, Marcy Austin, Jeffrey Burger, Heather Connellee, Tara Lathrop, Steve Richards, Diane Shields, Amy Snyder

#### **Board Members Absent/Excused**

Aurora Kahoe (Proxy for Councilman Chad Shrodes), Kathleen Ward

#### **Staff**

Jessica Kraus, Leah Keenan, Sarah Quinn

#### **I. Call to Order/Introductions/Welcome New Board Members**

Meeting was called to order by Board President Jennilyn Landbeck @ 4:32PM. Jennilyn began the meeting by introducing herself and welcoming new Board Members. All attendees made introductions.

#### **II. Review/Acceptance of May 21, 2020 Board Minutes**

Board Members reviewed the May 21, 2020 minutes. Kevin Bianca made a motion to approve the minutes as written; Steve Richards seconded the motion. Board members approved the minutes. The vote was unanimous.

#### **III. President's Report**

Jennilyn started the meeting encouraging others to remember their self-care, especially in the current environment. Jennilyn handed the meeting over to Jess for her report.

#### **IV. Executive Director's Report Crisis Response Services**

Jess provided the Board with a historical overview of Harford County crisis response services. Jess informed new Board members of the recent change leading to the Office on Mental Health/Core Service Agency (OMH/CSA) taking these services in-house. Jess introduced Sarah Quinn, the Director of Crisis Response Services. Sarah gave an overview of crisis response services. Sarah was available to answer Board member questions. Sarah ended her presentation by giving the Board a tour of the crisis center via her laptop.

### **Local Addictions Authority (LAA) Collaboration**

Jess provided the Board with an update of collaboration efforts with the Local Addiction Authority (LAA). Jess highlighted the efforts conducted over the summer which included bi-weekly provider operations meetings and the finalization of the Behavioral Health All Hazard Plan. The CSA and LAA plan to continue these efforts and are hoping to develop and submit an integrated annual plan this year.

### **HR Generalist**

Jess discussed the new HR Generalist position at the OMH/CSA. Once the decision was made to take crisis services in-house, it was apparent there would be a need for a HR dedicated staff. Jess announced Taylor Kosinski was hired in mid-July to fulfill this position. Taylor has already made a positive impact to the agency and she brings new, creative ideas to the organization. Jess highlighted one of these ideas; the OMH Headliner is the monthly newsletter Taylor created and distributed to staff. Board members received a copy of September's newsletter.

### **V. Finance Report**

Leah provided the Board with an update on the FY 2021 budget. The overview was year-to-date (YTD) expenditures through 8/31/2020. Leah highlighted various line items where there was a significant increase or decrease from the previous fiscal year. Board members asked questions related to the FY 2021 budget.

### **VI. Upcoming Events & Announcements**

The next Mental Health and Addictions Advisory Council will be held on September 29<sup>th</sup> at 8:00AM. Maryland's Annual Suicide Prevention Conference is being conducted virtually on October 7<sup>th</sup>. Jennilyn provided additional information regarding the conference, including her involvement on one of the panels. On November 8<sup>th</sup>, Executive Glassman is hosting the Running for Recovery event. Additional information on these events will be emailed to Board members following the meeting.

### **VII. Adjournment**

Kevin made a motion to adjourn the meeting and Steve seconded the motion. The Board of Directors meeting adjourned at 5:29PM. The next Board Meeting is scheduled for November 19, 2020 @ 4:30PM.