



## Office on Mental Health

Core Service Agency of Harford County, Inc.

### Board of Directors Meeting November 19, 2020 Minutes

\*Due to the COVID 19 pandemic, the November 19, 2020 Board of Directors meeting was conducted virtually using Zoom\*

#### **Board Members Present**

Jennilyn Landbeck, Jennifer Redding, Kevin Bianca, Christina Alton, Jeffrey Burger, Heather Connellee, Aurora Kahoe (Proxy for Councilman Chad Shrodes), Tara Lathrop, Steve Richards, Diane Shields, Amy Snyder

#### **Board Members Absent/Excused**

Marcy Austin, Kathleen Ward

#### **Staff**

Jessica Kraus, Leah Keenan, Taylor Kosinski

#### **I. Call to Order/Introductions**

Meeting was called to order by Board President Jennilyn Landbeck @ 4:32PM. Jennilyn began the meeting by introducing herself and welcoming Board Members. All attendees made introductions.

#### **II. Review/Acceptance of September 17, 2020 Board Minutes**

Board Members reviewed the September 17, 2020 minutes. Kevin Bianca made a motion to approve the minutes as written; Tara Lathrop seconded the motion. Board members approved the minutes. The vote was unanimous.

#### **III. President's Report**

Jennilyn opened the meeting highlighting the ask the question campaign and taking care of our invisible populations, including veterans and military families. We should recognize military culture and work to increase comfortability in accessing "outside" services. Jennilyn reported out on the Governor's meeting. At this time, Maryland has not reported an increase in the suicide rate in relation to the COVID-19 pandemic. We should focus on what the numbers are telling us and we should remain vigilant

#### **IV. Executive Director's Report**

##### **Human Resource Generalist Introduction—Taylor Kosinski**

Jess introduced the agency's Human Resource Generalist, Taylor Kosinski. This is a new position to the agency, and it was created once the agency decided to take crisis response services in-house. Taylor provided the Board with an overview of her position, outlined what she has worked on over the

last three months and shared her human resource goals for the upcoming months.

### **Personnel Policy Review (Voting Item)**

The proposed personnel policy changes were emailed to the Board prior to the meeting. Jess confirmed Members received the two documents regarding the personnel changes. With the addition of crisis response services, personnel policy changes are occurring more frequently. Jess asked the Board if there were any questions, comments, and/or concerns about the proposed changes. Jeff Burger discussed concerns with the wording of Section 19, Number 8, “Any act of unprofessionalism, unethical or unfavorable behavior that would misrepresent or jeopardize the agency”. Jeff offered to assist in drafting an alternative statement. This statement was removed from the proposed changes. The Board voted to approve the remaining changes to the Personnel Policies. The vote was unanimous.

### **Community Videos**

Jess highlighted two community videos featuring agency staff. The links to the videos were listed on the agenda. The first video, Behind the Badge, features an interview with Crisis Intervention Team Coordinator, Shawn Dundon. Shawn gave an overview of crisis response services in the County and shared resources with the viewer. The video will be featured on Harford Cable Network. The second video, Community Spotlight by Har-Co Credit Union, features Sarah Quinn, the agency’s Crisis Response Director.

### **New Program Opportunities—Adolescent Clubhouse & Housing Wraparound Supports**

Jess informed the Board the agency would be soliciting proposals for two new programs in Harford County. The first program, Adolescent Clubhouse, provides funding for the development and implementation of a clubhouse that will serve youth 12-17 years old. The target population are youth impacted by, affected by, or diagnosed with an opioid use disorder (OUD), or in recovery from an OUD, as well as their families. Jess will need Board volunteers to sit on the RFP Review Committee. Tara volunteered during the meeting. The second program, Housing Retention Services and COVID-19 Wraparound Supports for Behavioral Health Programs will provide funding to hire two staff to work with individuals who will be residing in HUD-811 or similar housing. Funding will also allow for the implementation of a telemedicine technology fund. This program is still in the early stages as the Behavioral Health Administration (BHA) is still awaiting notification of this award. More details will be shared.

### **Crisis Hotline Update**

Jess provided the Board with an update on the Crisis Hotline and linking the hotline to United Way's 211, press 1 feature. Discussions are still in the early stages; however, the OMH/CSA was informed there would be funding available to link to 211 and to become accredited.

### **Suicide Prevention Conference**

Jess informed the Board the Suicide Prevention Conference initially scheduled for May 8, 2020 was rescheduled for May 14, 2021. The event will take place virtually. Brandon Marshall agreed to remain the Keynote Speaker at a reduced fee. More information will be shared as the date gets closer.

### **FY 2020 Rollover Request**

Jess explained the rollover process to the Board and highlighted several rollover requests. Requests included QPR Train the Trainer funding, financial assistance with the suicide prevention conference, and funding to implement a ride share transportation pilot program. Jess expects to learn the outcome of these requests mid to late January 2021.

## **V. Finance Report**

Leah provided the Board with an update on the FY 2021 budget. The overview was year-to-date (YTD) expenditures through 10/31/2020. Board members were invited to ask questions related to the FY 2021 budget. Steve Richards inquired about CARES funding and unanticipated costs related to COVID-19.

## **VI. Upcoming Events & Announcements**

The next Mental Health and Addictions Advisory Council will be held on November 24<sup>th</sup> at 8:00AM. The Behavioral Health Administration (BHA) and MedChi have partnered together to present a Webinar series titled "Helping the Helpers and Those They Serve". The next webinar will be held on December 3<sup>rd</sup> and it is focused on "Coping with the Ambiguous Losses and Stress of the Pandemic".

## **VII. Adjournment**

Kevin Bianca made a motion to adjourn the meeting and Jeff Burger seconded the motion. The Board of Directors meeting adjourned at 5:14PM. The next Board Meeting is scheduled for January 21, 2021 @ 4:30PM.